

ANCHORS BEND



Anchors Bend Clubhouse and Pool

Clubhouse Rental Application

Name:	Phone:
Address:	Email:
Date/Time:	Total HRs:
Purpose:	Expected # Guests:

RESERVATION

- Reservations occur on a first come first serve basis.
 - Email Rental Agreement to reservations@premiermanagementnc.com
- The pavilion is available for rent anytime during hours of 9 a.m. to 10 p.m. seven days per week.
But may be limited to the use during peak hours/holiday weekends as a courtesy to the community
- Reservations must be made with at least 2 week notice.
- Rental Calendar is up to date and posted on HOA portal at www.premiermanagementnc.com
 - Can also be put on AB Neighborhood FB page after approval.

RENTAL FEE

- Rental Fee is \$75.00
- Homeowner agrees to pay for any damage, repairs, and cleanup of pool/clubhouse if damage occurs.
The rental is subject to inspection at the discretion of Board of Directors, Pool Committee, or agent of ABHOA.
- Refunds will be issued for cancellation with 24 hr advance notice.
- **ALL Damage Fees will be assessed to homeowner account.**
- If rental is initiated by a tenant of a property; written homeowner consent is required for usage, homeowners are responsible for any damages or cleaning charges caused by tenants. Please make checks payable to
Anchors Bend Homeowners Association, Inc.
PO BOX 12105
Wilmington, NC 28405

RULES OF CONDUCT

- The homeowner/tenant must be always present on the premises during the rental period includes set-up and clean-up.
- The homeowner/tenant is responsible for the conduct of guests at all times, compliance with rules and regulations with use of the amenities.
- Private party use may not restrict access to clubhouse, pool and restrooms to the community during rental.
- Pool may be used during rental agreement, and guests are subject to the Pool Rules and does NOT limit access to community during rental.
 - SWIM AT your OWN RISK
 - No lifeguards are on duty
- The homeowner/tenant is responsible for clean-up. The facility must leave the clubhouse space, pool area and restrooms in clean condition. Please refer to AB Clubhouse Clean Up Checklist
- All functions must end by 10:00pm (Unless advance consent from HOA)
- No DJ or live bands (Without consent from HOA)
- The Clubhouse and pool MAY NOT be used for personal gain by any member. The clubhouse is for the use of residents and their guests only and may not be used for functions that are 'open to the public'. (Advance request of meeting/event type may be submitted for approval)
- No persons under the age of 18 shall have an event without adult homeowner present during the entire event.
- The HOA reserves the right to refuse rental to owners who misuse and/or abuse the clubhouse and pool.

ANCHORS BEND



If restrooms and facilities are not clean upon arrival, please call Premier Management Co
(910) 679-3012.

IMPORTANT PLEASE NOTE

- Reservation dates are confirmed only upon receipt of application and confirmation from HOA.
- Confirmation email will be sent to the rental applicant after receipt of application and fees posted to account/paid.
- Reservation calendar is maintained at www.premiermanagementnc.com through the log in portal.
- Reservations will not be accepted from members who are not in good financial standing with HOA assessments, fines, or dues.

I acknowledge I have been given a copy of the rules and regulations governing the Anchors Bend Clubhouse and Pool and I agree to abide by these rules. I agree to accept ALL responsibility for the use of the facilities. Any and all damages to the facilities and its contents will be the sole responsibility of the homeowner. In the event of an accident or injury I, the Homeowner will be responsible for the liability insurance deductible. In the event damages occur I am aware that the HOA account associated with the property owner will be charged for the cost of repairs.

Owner/Tenant Signature

Date:

ANCHORS BEND



Clubhouse Rental Clean Up Checklist

Please adhere to the checklist to ensure appropriate clean up requirements are met.

Kitchen

- Remove All Food Items
- Remove ALL Garbage and replace Bags
(Garbage by driveway on opposite side of fence)
- Wipe Down All Surfaces
- Personal Items Removed from Refrigerator
- Clean Counters and Sinks

Sitting Areas

- Discard Any Decorations (Remove tape from walls)
- Wipe off table and chairs
- Replace Furniture to its original position
- Sweep any food off area

Pool Area

- Replace ALL pool furniture to its original position
- Close Umbrellas
- Discard any trash
- Remove all pool toys from deck and pool

Bathrooms

- Ensure Bathrooms are in neat order
- Remove Trash in bathrooms
- Wipe Surfaces with disinfectant
- Doors NEED TO BE CLOSED

TURN OFF ALL LIGHTS/FANS